

Decision Matrix Worksheet

Decision Statement:											
Objectives:			Alternatives:								
Required: Graduate of an approved school of nursing and is licensed in NYS as a RN.			A.		B.		C.		D.		
			Go/ No Go		Go/ No Go		Go/ No Go		Go/ No Go		
			Weight 1 to 10	Score 1 to 10	Total W x S	Score 1 to 10	Total W x S	Score 1 to 10	Total W x S	Score 1 to 10	Total W x S
Communication Skills											
Articulates information in a logical and sequential manner			10								0
Effectively communicates verbally and in writing			10								
Assessment & Clinical Skills											
Ability to perform patient assessments, patient teaching, patient care & discharge planning.			10								
Ability to develop, implement and articulate a written plan of care including goals, interventions and nursing diagnosis.			10								
Safely administers medications.			10								
Makes provisions for safe patient care delivery avoiding skin breakdown, falls, errors			10								
Interpersonal Skills											
Demonstrates leadership by fostering interdisciplinary relationships & providing constructive feedback to peers.			8		0		0		0		0
Professional demeanor and attire			8								
Supervision Skills											
Ability to delegate to nursing assistants, providing direction, motivation, supervision & conflict resolution in order to achieve desired results.			10								
Computer/Documentation/Data Collection Skills											
Demonstrates basic computer skills- able to navigate in a windows setting			10		0		0		0		0
Participates in the unit based Quality Improvement program - evaluates quality and effectiveness of			8		0		0		0		0

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Demonstrates basic understanding of Magnet philosophy, how to research policies/procedures.	7							
Team Skills			0		0		0	
Ability to work within a team, providing assistance to others when needed.								
	9		0		0		0	
Ability to recognize need for interdepartmental referrals and communicate appropriate referrals								
	6							
Customer Service Skills								
Ability to ensure high quality, cost effective customer service.								
	10							
Planning/Time Management/Organizational Skills								
Ability to multi-task, and shift priorities as needed.								
Ability to meet established timeframes.								
	10							
Totals	1460		0		0		0	
Percent of available points			0%		0%		0%	