

Agenda

Nursing Practice Council
OB Conference Room
3/19/14
9:30 AM

Present: (Bolded)

Adrian Hordon, Alice Brocklebank, Barbara Coleman, Bronwyn Ship, **Cathy Crosby**, **Cathy Habberfield**, Deborah Jones, **Debra Bott**, Diana Ellison, **Elizabeth Alexander**, **Hazel Robertshaw**, Heather Williams, **Heather Forkum**, **Josh Kulp**, Kathleen Mancini, Kathy Roeland, **Kathy Wethington**, Ken Nesbitt, Kyla Popielarczyk, Laurie Erb, **Laurie McFetridge**, Linda Corbett, **Lisa Maier**, **Mary Kate Corey**, **Nancy Moore**, Paula Shoff, **Ragan Stevens**, Rebecca Dey, **Sarah Clayson**, Sheryl O'Neill, Tammy Giamei, Teresa Trank, **Vicki Erway**, Virginia Henry, **Wendy Schultze**

Excused:

Guests:

Betsy Halpin

Agenda Topics (Bolded items are Standing Agenda Items)

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|---|---------|
| 1. Director/Manager discussion | 9:30am |
| • Introduction of Elizabeth Halpin | |
| 2. McKesson (Wendy Hurley-Schultze) | 10:00am |
| • I/O (Laurie McFetridge) | |
| 3. Adrian Hordon | 10:45am |
| • Magnet Re-designation | |
| • Clinical Education updates | |
| 4. Central Venous Access Device order form (Cathy Crosby) | 11:30am |
| LUNCH | |
| 5. Council Work Time / Policy Manager | 1:00pm |
| 6. Nurses Week Discussion | 2:00pm |
| • Dinner/awards ceremony | |
| • Nurse of Distinction application | |
| • 5k/Red Wings Game | |
| • CARES Gram | |
| 7. Miscellaneous/Round Table discussion | 3:00pm |
| • Approve last month's minutes | |
| 8. Director/Manager Discussion | 3:30pm |

1. Director/Manager discussion

- Betsy Halpin, a nurse manager at Strong Hospital, will interning here at Thompson until mid-April. She will be focusing on combining the Synergy Model of Care with our Professional Advancement System according to the University.
 - Draft for new PAS for FFTH
 - Create mission statement
 - All new grads come in @ Level I, after 6 months move to level II
 - 3 yrs experience – can move to Level III
 - 5 yrs experience – can move to Level IV (after 2 yrs at Level III)
 - All applying for advancement will receive a mentor to help them in the process
 - Any RN after being eligible for level advancement will become a Subject Matter Expert
 - Reapplication Process – each RN would be re-evaluated every year @ the time of their yearly review. (instead of reapplying every 2 years)

- VAT – rep for new purple latex gloves will be @ Leadership meeting in March on how to roll out trial of gloves.

- RN’s need to finish up education requirements from 2013 (Code 60, Stroke/NIH, Blood Borne Pathogens). Director/manager has associate list of uncompleted education. Everyone needs to help spread the word to co-workers, (Have until 3/31 to complete)

- Nursing documentation with restraints was currently 100% - Great Job!!

- Start & Stop times of IV infusions – need to document both! This becomes a coding issue if not done both times & cannot charge correctly on observation patients
 - Cannot physically do if patient goes from ED to Floor or to Floor – this is a Lean project in the works now.

Conclusions:	Informational		
Action items:	As above	Person responsible:	Deadline:

2. McKesson (Wendy Hurley-Schultze)

- Admission IV’s/IV Management
- How do we make sure this is done? How do we manage & make associates accountable? (Leadership would like NPC to come up w/ a solution)
 - Need to document in McKesson who put IV in. (There is a drop down that will have options ex. ED IV, RN)
 - NPC decided that the charge nurse on each unit needs to audit IV start admissions (each unit to figure out their plan on how many charts daily)
- Read & Sign being sent out
- Comfort care or Hospice patient question
 - VTE Prophylaxis
 - Functional/Cognitive Assessments upon discharge
 - Coumadin education
- Advanced Directives
- Make sure to document in patient profile!
- Intake & Outputs
- New list of I & O
 - New education with standardized process will be done
 - Need to document in “real time”
 - Computer will calculate I & O at shift changes (7am – 3pm – 11pm)
 - All I & O’s need to be in before these times (6am – 2pm – 10pm)

Conclusions:	As above		
Action items:	None at this time	Person responsible:	Deadline:

3. Magnet Re-designation / Clinical Education updates

Best Practice Showcase

- Invited to Strong to participate in their BPS (Wednesday 5/7)
- Whoever helped to complete poster, Hazel would like them to commit 2 hours to go up to Strong to present poster & talk/answer questions about them (10am-12pm)
- We will do Best Practice Showcase here @ FFTH as well during Nurses' Week

Magnet

- Need to look in detail on how to incorporate/educate Synergy Model of Care into PAS

National Patient Safety Goals - 2014

- Adrian will be coming up with a Power point for the education

Conclusions: As above

Action items: None at this time

Person responsible:

Deadline:

4. Central Venous Access Device order form

- Final written draft of Vascular Access Device presented for approval from NPC
 - Create form, form committee approval & put into access eForms
- Points on the form
 - Select Vascular Access Device
 - Frequency of normal saline flush
 - To de-access Implantable VAD
- Dob-Hoffs
 - Bob Herman will train everyone
 - Need to change credentialed to competent in policy & procedure (competent - see one, do one)

Conclusions: As above

Action items: None at this time

Person responsible:

Deadline:

5. Council Work Time / Policy Manager

CC.05.010.05 Esophageal Dilatation – approved w/ changes
 CC.05.015.18 Rapid Strep A Antigen Procedure, Using Sure-Vue Select – changes/check with Bruce from lab – link with Lippincott
 CC.1.020.02 Heparin Nomogram, Standardized Weight Based – approved with changes
 CC.13.001.05 Orders/reorders/renewals of medication – approved
 CC.06.010.01 Laser Use, Intra-Operative Documentation – approved
 CC.02.003.12 Transfer of Patient by Nursing, Hospital – approved w/ changes
 HR.06.002.19 Competency, Clinical, FFTH Nursing – approved w/ changes
 HR.01.012 Floating, Nursing Department, Hospital – approved w/ changes
 CC.15.025.01 Critical Values: Nursing Process for Notification of - approved

Conclusions: As above

Action items: None at this time

Person responsible:

Deadline:

6. Nurses' Week Discussion

- Hazel met with Terry Ovenshire regarding coming up with food options for the Awards ceremony. Looking into the

possibility of a cash bar or wine tastings for the ceremony as well.

- Nurse of Distinction application – a few edits to be made & will be emailed out to all associates & put on intranet
- 5k – Saturday, May 10th @ Mendon Ponds park @ 9:30am (\$25 sign-up fee)
- Red Wings Game – Wednesday, May 14th @ 7:05pm @ Frontier field
 - Both application/registration forms to be sent out to all associates
- CARES Gram – council will sign up next month to man the tables each day of the sale
- Media Sale – email to notify all associates of donation collection will be sent out.

Conclusions: As above

Action items: None at this time.

Person responsible:

Deadline: