

# Agenda

Nursing Practice Council  
OB Conference Room  
2/19/14  
9:30 AM

**Present: (Bolded)**

Adrian Hordon, Alice Brocklebank, Barbara Coleman, Bronwyn Ship, **Cathy Crosby**, Cathy Habberfield, Deborah Jones, Debra Bott, Diana Ellison, **Elizabeth Alexander**, **Hazel Robertshaw**, Heather Williams, **Heather Forkum**, **Josh Kulp**, Kathleen Mancini, Kathy Roeland, **Kathy Wethington**, Ken Nesbitt, **Kyla Popielarczyk**, Laurie Erb, Linda Corbett, Lisa Maier, Nancy Moore, Paula Shoff, Ragan Stevens, **Rebecca Dey**, Sarah Clayson, Sheryl O'Neill, **Tammy Giamei**, Teresa Trank, Vicki Erway, Virginia Henry, **Wendy Schultze**

**Excused:**

Adrian Hordon, Barb Coleman, Cathy Habberfield, Ragan Stevens

**Guests:**

Renee Thomas, Jane Hallstead, Laurie McFetridge

**Agenda Topics** (Bolded items are Standing Agenda Items)

1. New Nurse Meeting 9:30am
2. **Director/Manager discussion** 10:00am
3. **McKesson (Wendy Hurley-Schultze)** 10:45am
4. Venous Access Device Flushing (Cathy Crosby & Renee Thomas) 11:30am
- LUNCH**
5. Nurses' Week Community Involvement (Anita Pietropaolo, Kim Snyder) 1:00pm
6. Nurses' Week Discussion 1:30pm
7. Transfer form Acute to SNF and SNF to Acute (Jennifer Hunnicutt) 2:30pm
8. **Council Work Time/Policy Manager** 3:00pm
  - Approve last month's meeting minutes
9. **Director/Manager Discussion** 3:30pm

|   |  |                            |                  |
|---|--|----------------------------|------------------|
| <b>1. New Nurses Meeting</b>  |  |                            |                  |
| <ul style="list-style-type: none"> <li>No new nurses attended</li> </ul>  |  |                            |                  |
| <b>Conclusions: Informational</b>   |  |                            |                  |
| <b>Action items: As above</b>   |  | <b>Person responsible:</b> | <b>Deadline:</b> |
| <b>2. Director Discussion/Round Table/Miscellaneous</b>   |  |                            |                  |
| <ul style="list-style-type: none"> <li>Looked at the possibility of having a breakfast for Nurses' Week awards ceremony, but the NPC has decided to stick with a dinner.</li> <li>Instead of a one day celebration, design a nurses' week that is a celebration all week long</li> <br/> <li>Weighted tube feeding policy – Hazel &amp; Elizabeth taking to VAT on 2/20/14</li> <li>Given word change to Sue Picchi for P&amp;P</li> <br/> <li>Council wants to see U of R policy on placing/reading PPD's – switch the wording certified to competent. Kathy Wethington to look into this. Possibility to have thins as a hands on education.</li> <br/> <li>405 Health code <ul style="list-style-type: none"> <li>➤ 3E/ED/OR/SCC/PACU affected regarding pediatric patients</li> <li>➤ Emergency Nurse Pediatric Care (ENPC) is recommended but PALS will be required</li> </ul> </li> <br/> <li>Needle sticks – 4 this year already by med-February.</li> <li>Insulin syringes creating most challenge</li> <li>Do we need to look at different insulin syringes that retract?</li> <br/> <li>ED to floor communication (passing of information) nurses to nurses <ul style="list-style-type: none"> <li>❖ A phone call from a nurse when a patient leaves ED to go to the floor happens rarely</li> <li>❖ Usually is a fax which does not cover call information needed</li> <li>❖ ED &amp; Med/Surg reps want to have more phone calls</li> <li>❖ 2W/3W/3E/ED/SCC/PACU reps to develop a plan and bring to Elizabeth, Josh and Hazel</li> </ul> </li> </ul> |  |                            |                  |
| <b>Conclusions: As above</b>  |  |                            |                  |
| <b>Action items: None at this time</b>  |  | <b>Person responsible:</b> | <b>Deadline:</b> |
| <b>3. McKesson (Wendy Hurley-Schultze)</b>  |  |                            |                  |
| <p>Meaningful Use Updates:</p> <ol style="list-style-type: none"> <li>VTE &amp; Stroke patients discharge will have instructions &amp; check boxes to complete prior to discharging patients (starting April 1<sup>st</sup>)</li> <li>Documenting Educational Handouts – a new feature in McKesson that uses Micromedex foundation to generate patient handouts. It uses the problem list to help select the handouts. Micromedex is called Truven in the system. It is accessed in patient profile. (starting October 1<sup>st</sup>)</li> <li>Meaningful Use clinical rules will be implemented (i.e. Reminders to document stroke education) (starting October 1<sup>st</sup>)</li> </ol> <p>Medication Administration (Laurie McFetridge):</p> <ul style="list-style-type: none"> <li>New list of reasons as to why a patient didn't receive a medication will start on March 1<sup>st</sup>.</li> <li>"med not available" is becoming overused</li> <li>Ex. NPO, low BP, low HR, no BM, no coverage required would all fall under medical contraindication</li> </ul>  |  |                            |                  |

Acuities:

- Going back to acuity system
- Training system will be for new associates and any RN that needs a refresher
- Start training on 2/24/14
- Available now – will be taught with any new associate also.

**Conclusions: As above**

**Action items: None at this time**

Person responsible:

Deadline:

**4. Venous Access Device Flushing (Cathy Crosby & Renee Thomas)**

Central Line Flushes:

- Confusion on whether we do saline or heparin flushes
- Cathy Crosby went to U of R guidelines
  - ❖ No matter what central line is being used, 10 cc saline before & after use or every 12 hours when line not in use
  - ❖ Use saline across the board
  - ❖ Only use heparin when deactivating a port
- Putting in MAR as a reminder
- Heparin – PRN for de-access, Saline – scheduled every 12 hour in MAR 9a/9p
- Need a protocol to cover our nurses w/out an order
- Action items – Cathy C. to meet with Diana to discuss protocol creation

Insulin Update (Renee Thomas):

- New practice on insulin correctional algorithms
- Sliding scale & routine insulin is the norm, but not giving enough insulin most of the time
- Changing to nutritional, correctional and basal insulin
  - ❖ Nutritional – with meals
  - ❖ Correctional – increments (on top of nutritional)
  - ❖ Basal – 24 hour coverage
- Total daily dose – 50% is basal insulin, & other 50% divide x 3 and give w/ meals along w/ correctional insulin based on pt BG
- If patient is NPO, do only baseline & correctional
- Action items
  - Renee putting CPOE together
  - Jane – education in 2 stages (inform of new protocol coming via Power point & full education including protocol that is developing)
  - Jane to check with Adrian for best way to do education
  - Will be included in April skills session as well

**Conclusions: As above**

**Action items: None at this time**

Person responsible:

Deadline:

**5. Nurses' Week Community Involvement (Anita Pietropaolo, Kim Snyder)**

- Thompson Facebook page – nurses week facts to put on the page daily
- Internet newsletter – stories of nurses
- Set goal of 1 month prior to Nurses' Week to give Corporate Communications information to get together
- Talk to Associate Services – possibility of Award Prqs to raffle off
- Put events on Facebook and Thompson TV in cafeteria
  - CARES grams
  - Media sale
  - Uniform sale

**Conclusions: As above**

**Action items: None at this time**

Person responsible:

Deadline:

**6. Nurses' Week Discussion**

- Nursing Recognition Ceremony – a mix of Synergy model of care & U of R awards
- Awards - RN & LPN together and Tech separate, no one nurse of the year, but broken into multiple categories to highlight individual nurses strengths
- Synergy awards:
  - ❖ Caring Practice
  - ❖ Clinical Judgment
  - ❖ Advocacy & Moral Agency
  - ❖ Collaboration
  - ❖ Systems Thinking
  - ❖ Facilitation of Learning
  - ❖ Clinical Inquiry
- Additional award – Technician of Distinction
- Overhead announcements of award winners right after announced at ceremony
- Awards Ceremony – in cafeteria, Wednesday, May 7<sup>th</sup> (4:00pm-7:00pm, awards starting at 5pm)
- Candle Lighting ceremony – need to determine Level I, II, III, IV presenters
- Bowling Night – hold off until next year
- Professional Wellness Fair – hold off until next year
- Scrubs & Stethoscopes 5k – go ahead (Mendon Ponds Park Saturday, May 10<sup>th</sup> 2014 starting at 9:30am)
- Red Wings Baseball Game – go ahead (Frontier Field Wednesday, May 14<sup>th</sup> at 7:05pm)
- Uniform Sale – go ahead
- Other items that will be going on during Nurses' Week – Awards Ceremony, Best Practice Showcase, Media Sale and CARES grams

**Conclusions: As above**

**Action items: None at this time.**

Person responsible:

Deadline:

**7. Transfer form Acute to SNF and SNF to Acute (Jennifer Hunnicutt)**

- Both forms are now in access forms and they are barcoded
- Forms need to be filled out & a verbal report still needs to be sent when a patient goes from hospital to CCC
- The transfer form is to be kept as part of the medical record
- Surgery receiving scheduled surgical CCC pts & are not getting form (they get SBAR, pt chart & call)

**Conclusions: As above**

**Action items: None at this time.**

Person responsible:

Deadline: